

ABC Corporation Occupational Health and Safety Program

Corporate Policy Statement

The Occupational Safety and Health Act of 1970 clearly states our common goal of safe and healthful working conditions. The safety and health of our employees continues to be the first consideration in the operation of this business.

Safety and health in our business must be a part of every operation. Without question it is every employee's responsibility at all levels.

It is the intent of this company to comply with all laws. To do this we must constantly be aware of conditions in all work areas that can produce injuries. No employee is required to work at a job he or she knows is not safe or healthful. Your cooperation in detecting hazards and, in turn, controlling them is a condition of your employment. Inform your supervisor immediately of any situation beyond your ability or authority to correct.

The personal safety and health of each employee of this company is of primary importance. The prevention of occupationally-induced injuries and illnesses is of such consequence that it will be given precedence over operating productivity whenever necessary. To the greatest degree possible, management will provide all mechanical and physical facilities required for personal safety and health in keeping with the highest standards.

We will maintain a safety and health program conforming to the best management practices of organizations of this type. To be successful, such a program must embody the proper attitudes toward injury and illness prevention not only on the part of supervisors and employees, but also between each employee and his or her co-workers. Only through such a cooperative effort can a safety program in the best interest of all be established and preserved.

Our objective is a safety and health program that will reduce the number of injuries and illnesses to an absolute minimum, not merely in keeping with, but surpassing, the best experience of operations similar to ours. Our goal is nothing less than zero accidents and injuries.

President and CEO
ABC Corporation

STANDARD PRACTICE INSTRUCTION**DATE:** _____**SUBJECT:** Control of Hazardous Energy Sources (Lockout/Tagout).**REGULATORY STANDARD:** OSHA - 29 CFR 1910.147

BASIS: Approximately three million workers in the United States on a daily basis, face extreme risk from uncontrolled energy when servicing machinery. Serious injury or death can be the result. Typical non-lethal injuries include fractures, lacerations, contusions, amputations, puncture wounds, electric shock, and falls. The average lost time for injuries runs approximately 24 days. The Occupational Safety and Health Administration (OSHA) estimates that approximately 120 fatalities and approximately 28,000 serious and 32,000 minor injuries each year could be prevented if proper lockout/tagout procedures at job sites are initiated. This poses a serious problem for exposed workers and their employer. The OSHA Control of Hazardous Energy Sources Standard establishes uniform requirements to ensure that the hazards of uncontrolled energy in U.S. workplaces are evaluated, safety procedures implemented, and that the proper hazard information is transmitted to all affected workers.

GENERAL: ABC Corporation will ensure that all machinery meeting the criteria for lockout/tagout within our facility(s) are evaluated, and that information and training programs, and lockout/tagout procedures are implemented. This standard practice instruction is intended to address comprehensively the issues of; evaluating and identifying potential uncontrolled energy sources, evaluating the associated potential hazards, communicating information concerning these hazards, and establishing appropriate procedures, and protective measures for employees.

RESPONSIBILITY: The company Safety Officer is _____. He/she is solely responsible for all facets of this program and has full authority to make necessary decisions to ensure success of the program. The Safety Officer will develop written detailed instructions covering each of the basic elements in this program, and is the sole person authorized to amend these instructions. This company has expressly authorized the Safety Officer to halt any operation of the company where there is danger of serious personal injury. This policy includes respiratory hazards.

Contents of the Lockout/Tagout Program

1. Written Program.
2. General Requirements.
3. Program Implementation.
4. Full Employee Protection.
5. Energy Control Procedure Exceptions.
6. Energy Control Procedures.
7. Facility/Department Evaluation.
8. Protective Materials and Hardware.
9. Inspections and Certifications.
10. Initial Training.
11. Refresher Training
12. Energy Isolation.
13. Notification of Employees.
14. Application of Control.
15. Release from Lockout or Tagout.
16. Testing of Machines.
17. Non-Company Personnel.
18. Group Lockout or Tagout.
19. Shift or Personnel Changes.
20. Definitions.

ABC Corporation Lockout/Tagout Program

1. Written Program. ABC Corporation will review and evaluate this standard practice instruction on an annual basis, or when changes occur to 29 CFR 1910.147, that prompt revision of this document, or when facility operational changes occur that require a revision of this document. Effective implementation of this program requires support from all levels of management within this company. This written program will be communicated to all personnel that are affected by it. It encompasses the total workplace, regardless of the number of workers employed or the number of work shifts. It is designed to establish clear goals, and objectives.

2. General Requirements. ABC Corporation will establish lockout/tagout procedures through the use of this document. This standard practice instruction covers the servicing and maintenance of machines and equipment in which the unexpected energization or start up of the machines or equipment, or release of stored energy could cause injury to employees.

2.1. Application. This instruction applies to the control of energy during servicing and/or maintenance of machines and equipment. Normal production operations are not covered. Servicing and/or maintenance which takes place during normal production operations is covered if:

2.1.1 An employee is required to remove or bypass a guard or other safety device.

2.1.2 An employee is required to place any part of his or her body into an area on a machine or piece of equipment where work is actually performed upon the material being processed (point of operation) or where an associated danger zone exists during a machine operating cycle.

END OF SAMPLE

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your order or sent via UPS hard disk.**